



**GOVERNMENT OF RIVERS STATE OF NIGERIA  
MINISTRY OF HOUSING**

**Office of the Permanent Secretary; 6th Floor (Wing B Point Block)**

**INVITATION TO TENDER FOR THE SALE OF RIVERS STATE  
GOVERNMENT-OWNED OFFICE COMPLEX (FORMER RIVBANK  
BUILDING) SITUATE AT PLOTS 6, 7 AND 8 ORIJE LAYOUT, BLOCK  
241 ABA ROAD, PORT HARCOURT**

**INTRODUCTION**

The Rivers State Ministry of Housing hereby invites sealed bids for the sale of Office Complex (Former Rivbank Building) Situate at Plots 6, 7 and 8 Orije Layout, Block 241 Aba Road, Port Harcourt.

**LOCATION OF PROPERTY:**

The property is located at Plots 6, 7 and 8 Orije Layout, Block 241 Aba Road, Port Harcourt, Rivers State (opposite Abali Park).

**DESCRIPTION OF PROPERTY**

The 7 storey building sits on a land area of 2,132.32 square metres with a Certificate of Occupancy registered as No 58 Page 58 Volume 111 of 7/12/84 of the Rivers State Lands Registry with the following descriptions (see photograph inserted):

**a. Basement Floor:**

- i. 20 car parking lots, mechanical plant room, electrical plant room and maintenance workshop.

**b. Super Structure:**

- i. Ground floor: Banking Hall (293.76 square metres) and open lettable offices (293.76 square metres) with conveniences and other appurtenances.
- ii. 1<sup>st</sup> to 5<sup>th</sup> floors: open lettable offices (587.52 square metres each) with conveniences.
- iii. 6<sup>st</sup> floor: has a conference hall (293.76 square metres) and restaurant (293.76 square metres) with conveniences.
- iv. 7<sup>st</sup> floor: Pent house and Lift control
- v. The building has complete finishes on all the floors, including vitrified ceramic tiles, painting, complete electrical works, plumbing and appurtenances, wholly finished interior and exterior etc.

**c. Ancillary Facilities**

- i. External Parking Lots(80 car parking lots and 6 bus parking lots), Gate House and Generator House (2x800KVA Generators).

## **ELIGIBILITY CRITERIA -**

Interested bidders are required to submit the following:

- a. Evidence of company registration with the Corporate Affairs Commission - Certification of Incorporation; Memorandum and articles of Association; CAC Forms Co7, C02 or CAC Form 1.1 and other relevant documentation.
- b. Evidence of Tax registration number (TIN).
- c. Detailed Company profile with registered address: not P.O.BOX, or P.M.B, functional email, telephone numbers and point of contact for the organization.
- d. The Company's Rivers State Development Levy receipts for three (3) consecutive years (year of tender inclusive) or intendment to pay.
- e. Evidence of payment of Company Tax and returns (tax clearance certificate) for the last three (3) years.
- f. Evidence of financial capability (a) Bank reference letter (b) Audited financial Returns/Statements for the last three (3) years.
- g. Anti – Corruption Policy
- h. All documents for submission must be transmitted with a covering/forwarding letter under the company's letter headed paper bearing the Registration Number (RC) as issued by CAC, Contact Address, Mobile Telephone Number, e-mail address and the Names of the Directors of the Company at the bottom of the page and shall be duly signed by an authorized officer of the Firm.

## **COLLECTION OF TENDER DOCUMENTS AND INSTRUCTION TO PROSPECTIVE BIDDERS**

All interested bidders are hereby invited to register and pick up tender documents from the Office of the Director (Architectural Services), Ministry of Housing (Room 602) 6th Floor; Point Block, Wing B, Rivers State Secretariat Complex, Port Harcourt, Rivers State; Monday – Friday between 10:00am – 3:00pm. **Phone No:** 08033425381.

**BUILDING INSPECTION** - Bidders are strongly advised to visit on Mondays thru Fridays between 9:00am to 3:00pm and physically assess the site before tendering.

## **BID SUBMISSION AND CLOSING**

Completed Technical and Commercial Priced Bids are to be submitted **in 3 Three Envelops** in hard copies and soft copies (CDS) or Flash Drives, as stated below:

- a) **Envelope no 1: Technical/Financial Capability Envelope** - Clearly labeled ***Prequalification/Technical Bid*** Sealed with Company Seal and signed across seals point.
- b) **Envelope no. 2: Commercial Envelope** - clearly labeled ***Commercial Priced Bid*** Sealed with Company Seal and signed across seals point.
- c) **Envelope 3: Larger Main Envelope** – containing envelopes (1) and (2) above. Sealed and Signed across seals points, ensure tamper proofing. This Third envelope should bear the company name at the reverse sides while the project Name at the Top Right Hand Corner of the Envelope and addressed to the Permanent Secretary, Rivers State Ministry of Housing
- d) **Submission Location:** deposit in the bid box located at the Office of the Permanent Secretary, Room 609, Rivers State Ministry of Housing, 6<sup>th</sup> Floor, Point Block, Rivers State Secretariat Complex, Port Harcourt, Rivers State.
- e) **Submission Date and Deadline :** **The Bid should reach the above address on or before 12:00pm, 30th March, 2022.**

## **BID OPENING**

The Bid Box shall be opened immediately after the closing of submission deadline by **12:00pm, 30th of March, 2022** at the **Ministry of Housing Conference Hall, 5th Floor, Point Block, Rivers State Secretariat Complex, Port Harcourt, Rivers State**, in the presence of bidders or their representatives. Officials of other government agencies and interested members of the general public are invited to witness the public bid opening exercise accordingly. This publication hereby serves as an invitation for the Bid Opening to all interested members of the public.

## **FURTHER INFORMATION**

- a. Ensure you sign the bid submission register at the point of submission as the Ministry will not be liable for misplaced bids.
- b. Late submission will be rejected and shall not be opened.
- c. The Ministry reserves the right to take final decision on any of the documents received in the bid.
- d. No representative or agent should bid for or on behalf of any Firm as the Ministry shall not discuss or deal with any third party.
- e. The Ministry reserves the right to verify and authenticate any claim in the tender documents. Prospective bidders should therefore include in their submissions necessary authority for verification.
- f. All costs incurred in responding to this advert and bidding for the project shall be borne solely by the Bidders and
- g. The Ministry shall not enter into any debate or discussion with any party with respect to the rejection of bid not conforming to the directives and accompanying documents.

## **DISCLAIMER**

This advertisement shall not be construed as a commitment on the part of the Rivers State Ministry of Housing to appoint any bidder nor shall it entitle any bidder to any claims arising from this bid and the Ministry shall be indemnified from any such claims.

SIGNED

**DAVID P. IBUTONYE**

DIRECTOR, ARCHITECTURAL SERVICES  
FOR: HONOURABLE COMMISSIONER,  
RIVERS STATE MINISTRY OF HOUSING

