

# INVITATION TO TENDER

## FOR CONSTRUCTION OF ULTRA MODERN MARKET AT OMOKU, OGBA-EGBEMA-NDONI LOCAL GOVERNMENT OF RIVERS STATE

**INTRODUCTION** - Ogba/Egbema/Ndoni Local Government hereby expresses her intention to undertake procurement of works under its 2020 Capital Budget and hereby invites competent and experienced Contractors for the Construction of Ultra-Modern Market at Omoku in Ogba/Egbema/Ndoni Local Government Area of Rivers State.

### 1. SCOPE OF WORK

Construction of Two (2) Lines of One Story Building consisting of Thirty Six (36) Nos. Units of Lock-up stores in each Line and Six (6) Lines Adjoining Bungalow's consisting of Twenty (20) Nos. Units of Lock-up stores in each Line with Substructure, Superstructure, Sand Crete blockwork, Roofing, Finely finished interior and exterior with elaborate external works amongst others

### 2. ELIGIBILITY REQUIREMENTS:

Interested contractors/bidders in this field are required to submit the following:

- i. Evidence of company registration with the Corporate Affairs Commission - Certification of Incorporation; Memorandum and Articles of Association; Corporate Affairs Commission (CAC) Forms Co7, Co2 or CAC Form 1.1 and other relevant documentation.
- ii. Detailed Company Profile with registered address, functional email, telephone numbers and point of contact for the organization.
- iii. The Company's Rivers State Development Levy receipts for three consecutive years (year of tender inclusive) or intendment to pay.
- iv. Evidence of Company (Functional) office in Rivers State
- v. Evidence of payment of Company Tax and Returns (tax clearance certificate) for the last three years.
- vi. Evidence of VAT Registration/TIN number
- vii. Evidence of financial capability: a. Bank reference Letter, b. Audited financial statements for the last three years
- viii. Verifiable evidence of similar jobs successfully executed in the past 3 years - attach copies of letters of award and completion certificates.
- ix. Resume/CVs of key technical staff with copies of professional certificates endorsed or initialed by the Staff etc.
- x. Project Execution Plan.
- xi. List and Type of Equipment (Owned,

Leased or to be Leased) to be utilized in the execution of the works.

xii. Evidence of Ownership of Equipment. If Equipment is not owned by the bidding company, please provide evidence of memorandum of agreement with Leasing Companies for Specific Work Execution.

xiii. Evidence of Employment for the past three years of key Engineers and other Professionals registered with COREN and other Professional Bodies.

xiv. Evidence of registration with Rivers State Ministry of Works/Rivers State Bureau on Public Procurement (RSBoPP) for Government Projects.

### 4 SITE INSPECTION

Bidders are strongly advised to visit and physically assess the site on working days between 9.00am to 3.00pm before tendering.

### 5 COLLECTION OF TENDER DOCUMENTS AND INSTRUCTION TO PROSPECTIVE BIDDERS

i. All interested bidders are hereby invited to Pick up tender documents from: The Office of the Head of Local Government Administration, 2nd Floor; Ogba-Egbema-Ndoni Local Government Council Secretariat Complex, Omoku, Rivers State; **Phone No: 08035469953**

ii. Tender (unpriced commercial) documents and other related documents are to be issued upon payment of Fifteen Thousand naira (N15,000.00) only in favor of Ogba/Egbema/Ndoni Local Government Council of Rivers State.

### 6 BID SUBMISSION AND CLOSING

a. Prospective Bidders are to submit two (2) hard Copies each of completed "Technical" and "Commercial Priced Bids packaged separately in two (2) different sealed tamper proof envelopes and labeled "TECHNICAL" AND "COMMERCIAL" respectively. Thereafter, put the two sealed envelopes together in a bigger sealed envelope clearly labelled - (TENDER FOR CONSTRUCTION OF ULTRA-MODERN MARKET AT OMOKU TOWN), sealed with the Company Seal and signed across seals points.

b. All three (3) envelopes should bear the company name at the reverse sides while the **Project Name** at the Top Right Hand Corner of the Envelope and addressed to: **The Office of the Head of Local Government Administration, 2nd Floor; Ogba-Egbema-Ndoni Local Government Council Secretariat Complex, Omoku, Rivers State;** and deposited in the tamper proof bid box located at the HLGA's Reception. **Please ensure you sign the bid submission register at the HLGA's Reception** as the Council will not be liable for misplaced or wrongly submitted bids.

c. The bid should reach the above address on or before **12:00pm, 27th of August, 2020.**

### 7 BID OPENING

i. Tender Documents are to be opened immediately after the closing of submission deadline by **12.00pm on 27TH of August, 2020 at the Council's Conference Hall, Ground Floor, Ogba/Egbema/Ndoni Local Government Council Secretariat Complex, Ogba/Egbema/Ndoni, Rivers State.** Bidders or their representatives, officials of RSBoPP and interested members of the general public are invited to witness the public bid opening exercise.

ii. **THE TECHNICAL BID** shall be opened first and evaluated - **ONLY** bidders that pass Technical shall have their Commercial bids opened and evaluated.

### 8 ANTI-BRIBERY COMPLIANCE

In accordance with the Anti-bribery policy & Compliance programme of the Rivers State Bureau on Public Procurement (RSBoPP), Bidders are required to submit a copy of Anti-bribery Compliance Statement.

### 9 FURTHER INFORMATION

a. Late submission will be rejected and returned unopened.

b. Bidders are advised that only bidders who qualify at technical/prequalification will proceed to have their commercial bids opened and evaluated;

c. The Council reserves the right to take final decision on any of the bids received;

d. No representative or agent should bid for or on behalf of any Firm as the Council shall not discuss or deal, with any third party;

e. The Council reserves the right to verify and authenticate any claim by bidders, bidders should therefore include in their submissions authority for verification;

f. All costs incurred in responding to this advert shall be borne solely by the Bidders and

g. The Council shall not enter into any debate or discussion with any party with respect to the rejection of bid not conforming to the directives and accompanying documents

### 10 DISCLAIMER

This advertisement shall not be construed as a commitment on the part of the Council to appoint any bidder nor shall it entitle any bidder submitting documents to claim any indemnity from the Ogba-Egbema-Ndoni Local Government Council.

*Signed*

**Suanu T. Anyekere (Pst)**

Head of Local Government Administration  
For; Chairman, Ogba-Egbema-Ndoni Local Government